

Technology Use Contract

In order to maintain our excellent computer/technology network at Ruth Pawson School it is necessary to communicate high expectations for their usage. We request the support of parents/guardians to assist us in maintaining responsible student use. Opportunities for all students to explore the world of information using computers, media retrieval, audio and video production are provided throughout the school year. These opportunities enhance the skills necessary for effective research, writing, communicating and presenting. We encourage flexible use of the technology; however we have established specific business rules to protect the interests of all. The following technology use agreement is a mechanism whereby the students and their families have been informed of the access we will provide and also outlines the necessary steps should any violations occur. Please review this with your son/daughter and sign acknowledging your understanding. Should you have questions or require clarification, please call our school office.

The following rules are necessary to ensure that we can allocate our financial and human resources to provide exciting technical experiences. Violations of the following make it necessary for us to spend inordinate amounts of time securing, monitoring, repairing and re-programming. These rules are to ensure that all students have access to the appropriate technology.

I WILL NOT without express instruction/permission from the supervising teacher:

1. Access any computer system.
2. Access email/messaging/chat/post.
3. Access another user's file and/or account.
4. Play games, or add games to any computer in the school.
5. Add or remove software, files or hardware (including cabling).
6. Add, modify or delete any system or application software file.
7. Alter any settings on electronic equipment including computer control panels, configuration settings, televisions, VCR, video and audio equipment.
8. Use disks or CDs that have not been approved by the appropriate instructor.
9. Use peer to peer sharing.
10. Use the Internet as a research tool unless approved by the supervising teacher (academic purposes only).
11. Download or upload any files to or from the system or specific machines.
12. View, access or publish any files including copying or searching for information that does not meet the social standards of the school and community. (Profane, racial, sexual, or para-military applications, documents or images will not be tolerated).

I WILL NOT:

1. Bring or consume food or drinks near the computers.
2. Mistreat any of the technology equipment in the school.
3. Take material from the internet or other online sources and present it as my own (plagiarize).

Violations to the above mentioned rules will result in suspension or complete removal of access to the technology depending on the severity or frequency of the infraction.

I have read and understand the rules and the policy as outlined above. I agree that if I violate any of these rules I may forfeit the right to use the technology at Ruth Pawson School. It should be further understood that if a class requires extensive use of technology I may have to conduct research using print resources..

Student Name (Please Print) _____

Student Signature _____ Grade _____

Parent/Guardian Signature _____

Date _____

